



	SCCS Function	Checker initials																																																
	Douai Abbey - Rehearsals & Concerts																																																	
1	Venue Address Douai Abbey, Upper Woolhampton, Reading. RG7 5TQ																																																	
2	Venue Tel No;- 0118 971 5300 Tel Location Father Oliver's Room																																																	
3	Name/Description of Meeting Room(s) Douai Abbey Church, Conference Room(s) 1 and/or 2 (as changing rooms) and welfare facilities in those areas.																																																	
4	Muster Point description and route from venue (Plan or sketch appended) GRASSED AREA NORTH WEST OF ABBEY towards Main Car Park																																																	
5	Venue Rest / First Aid Room (if none state 'none') (Plan or sketch appended) Bookshop (ante-room to left (north) of Main Entrance)																																																	
6	First Aid Kit location(s) SCCS First Aiders Red Cross First Aid for Concerts																																																	
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Date Schedule entry check completed.....1 March 2012.....Checked by;-.....Richard Farmer.....
Position.....SCCS H&R rep.....