

South Chiltern Choral Society Health and Safety Risk Assessment							
SITE LOCATION (PROJECT REF.): - RA 1c			DATE ASSESSMENT:- 01-12-2014		ASSESSED BY:- RP Farmer		
DESCRIPTION OF WORK ASSESSED SCCS Rehearsal and Concert Activities							
HAZARD	Probability (P)	Severity (S)	Significance (P x S)	TAKE ACTION	New Probability (P)	New Severity (S)	New Significance (PxS)
<b>General Site Hazard</b>							
<b>Car Parking, moving vehicles, trips and falls, steps and lighting.</b>	2	2	4	Responsibility of Venue Supervisor. Meets public and local authority standards. Choir member comments/observations relayed to venue supervisor as and when appropriate. CP attendants will be in hi-viz as occasion and/or conditions demand. (eg concerts)	2	2	4
<b>Access to meeting room(s). Trips and falls, lighting, stairways corridor storage.</b>	2	2	4	Responsibility of Venue Supervisor. Meets public and local authority standards. Choir member comments/observations relayed to venue supervisor as and when appropriate.	2	2	4
<b>Access within meeting room(s). Trips and falls, lighting, stairways gangway storage.</b>	3	2	6	Permanent state is responsibility of Venue Supervisor. Meets public local authority standards. Choir member comments/observations relayed to venue supervisor as and when appropriate. Choir members instructed to keep all accesses and gangways clear of personal and SCCS items, at all times.	2	2	4
<b>Music Conductors Rostrum</b>	3	3	9	Where the permanent state of the facility does not provide an adequate rostrum, additional facilities will be provided as required for a temporary platform or step-stool for safe use.	2	3	6
<b>Moving, transporting, setting up, operating, taking down, transporting and storing/disposing.</b>	3	4	12	Competent management and handling and operation of all equipment. Good lifting practice used when manual lifting/handling is undertaken eg music, lighting and sound equipment. Personnel instructed in good lifting practice and safe working practices for working at height (ladder/platforms). Electrical equipment set up, safe cable runs, suitably protected and/or supported (cover strips/tapes and clear headroom), and operated by SCCS members/contractors. Maintained with current PAT testing	2	3	6
<b>Fire or entrapment.</b>	2	5	10	Good housekeeping - Emergency evacuation arrangements, exits and exit routes to Muster Point / Meeting Point, communicated to Centre staff and Members including attendant Visitors..	2	3	6

Probability (P)		Severity(S)		Significance (PxS)	
0 = Impossible	3 = Likely	0 = No injury/affect	3 = Reportable injury/affect	1 to 4 = Low	11 to 18 = Medium to high
1 = Improbable	4 = Very Likely	1 = Trivial injury/affect	4 = Major injury/affect	5 to 8 = Low to medium	19 to 24 = High
2 = Possible	5 = Certain	2 = Minor injury/affect	5 = Death	9 to 10 = Medium	
<b>Overall combined significance of the task is LOW to MEDIUM - no action required other than due vigilance and attention. No requirement for PPE/RPE identified.</b>					